

## NOTICE OF MEETING

# LICENSING SUB COMMITTEE

**Thursday, 12th September, 2024, 7.00 pm - Microsoft Teams (watch the live meeting [here](#) and watch the recording [here](#))**

**Members:** Councillors Anna Abela (Chair), Nicola Bartlett and Mark Blake

**Quorum:** 3

**6. APPLICATION FOR A NEW PREMISES LICENCE AT LOCK 17, UNIT 1 NAVIGATION POINT, 2 HALE WHARF, FERRY LANE, N17 9LX (TOTTENHAM HALE) (PAGES 1 - 4)**

To consider an application for a new premises licence.

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Thursday, 12 September 2024

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**Application for new premises licence – Lock 17 Unit 1 Navigation point, 2 Hale Wharf Ferry Lane N17 9LX**

**Hours varied in agreement with police:**

**Hours for the sale of alcohol for consumption OFF the premises**

☐ **Monday to Sunday 10:00 to 23:00**

**Hours open to Public**

☐ **Monday to Sunday 06:00 to 23:00**

**Conditions proposed and agreed with the police**

**Prevention of crime and disorder**

1. Cctv system equipment will be installed and notice will be displayed in the customer area to advise that CCTV in operation.
2. Cameras sited to observe the entrance and exits doors both inside and outside, the alcohol displays, and floor areas.
3. Cameras on the entrances capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification
4. Provide a linked record of the date, time, and place of any image.
5. Provide good quality images.
6. Cctv shall also cover front and rear exit outer areas.
7. The records will be retained for a minimum of 31 days and will be made available upon police and enforcement officers request immediately by a trained member of staff trained to operate the system/download images shall be on duty during opening hours.
8. The premises will operate a zero tolerance policy to illegal drugs.  
Added by agreement with police
9. (a) Cameras overlooking floor areas should be wide angled to give an overview of the premises.
- 10.(b) Be capable of visually confirming the nature of the crime committed.
- 11.(c) Operate under existing light levels within and outside the premises.
- 12.(d) Have a monitor to review images and recorded picture quality
13. Have signage displayed in the customer area to advise that CCTV is in operation.
14. The equipment must have a suitable export method, e.g., CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police or authorised local authority employees on request

15. The Designated Premises Supervisor shall regularly check the refusals system to ensure it is being consistently used by all staff.

#### **Prevention of Public Nuisance**

1. Waste collection arrangements will be made with the waste collection companies approved by the London Borough of Haringey and will be collected regularly.
2. Prominent, clear and legible notices shall be displayed at all public exits from the premises requesting customers respect the needs of local residents and leave the premises and area quietly. These notices shall be positioned at eye level and a location where those leaving the premises can read them.
3. The shop frontage will be kept clean and tidy at all times.
4. Deliveries will be limited between 08:00hrs to 20:00hrs. No deliveries will be accepted out of these hours.

#### **Added by agreement with police**

5. Staff shall actively discourage patrons from congregating around the outside of the premises.
6. The premises licence holder shall ensure that the pavement from the building line to the kerb edge immediately outside the premises, including the gutter/channel at its junction with the kerb edge, is kept clean and free from litter at all material times to the satisfaction of the Licensing Authority.
7. Delivery drivers shall be given clear, written instructions to use their vehicles in a responsible manner so as not to cause a nuisance to any residents or generally outside the license premises; not to leave engines running when the vehicles are parked; and not to obstruct the highway.

#### **c) Public safety:**

1. Health and Safety risk assessment will be in place.
2. Fire risk assessment will be in place.
3. Adequate fire fighting equipment provided .
4. Emergency lighting installed on the premises.
5. Fire equipments will be maintained periodically.
6. Fire exits will be kept clear all the time
7. Suitable first -aid kit will be available-
8. A suitable evacuation plan in case of emergency is in operation and will be on display at all times.

#### **The protection of children from harm:**

1. The premises will implement `` Challenge 25 policy`` and the relevant notices will be on display at all times.
2. Challenge 25 notice will be displayed.

3. **Person who appear under 25 years of age will be asked to provide their photo IDs and or PASS logo ID to prove their age.**
4. **A written record of refused sales shall be kept on the premises and completed when necessary. This record shall be made available to Police and /or Local authority upon request and shall be kept for at least one year from the date of the last entry.**
5. **All staff will receive appropriate training on induction and at refresher training at intervals in operating Challenge 25, asking for proof of age, checking forms of Id, making and recording a refusal of service and completing the refusals book.**
6. **Staff training book will be kept at the premises at all times.**
7. **All training relating to the sale of alcohol and the times and conditions of the premises license shall be documented and records kept at the premises. These records shall be made available to Police and /or Local authority upon request and shall be kept for at least one year.**

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